

# Pforzheim University

## Fact Sheet 2024/25

for Exchange Students



### DIRECTOR INTERNATIONAL PROGRAMS

Prof. Dr. Kerstin Bremser, Phone: +49 7231 28-6299 Email: [kerstin.bremser@hs-pforzheim.de](mailto:kerstin.bremser@hs-pforzheim.de)

### ASSOCIATE DIRECTOR INTERNATIONAL PROGRAMS

Institutional Coordinator Erasmus+ Andrea  
Held, Phone: +49 7231 28-6145 Email: [andrea.held@hs-pforzheim.de](mailto:andrea.held@hs-pforzheim.de)

### IN CHARGE OF INCOMING STUDENTS FROM PARTNER UNIVERSITIES

Meike Schwarz, Phone: +49 7231 28-6147  
Annika Klein, Phone: +49 7231 28-6876  
Email: [incoming@hs-pforzheim.de](mailto:incoming@hs-pforzheim.de)

### IN CHARGE OF OUTGOING STUDENTS FROM PFORZHEIM

Alina Ziss, Phone +49 7231 28-6142  
Annika Klein, Phone +49 7231 28-6876  
Email: [outgoing@hs-pforzheim.de](mailto:outgoing@hs-pforzheim.de)

## Contact Information

International Programs Office

*Mailing Address:*  
Pforzheim University  
Tiefenbronner Str. 65  
75175 Pforzheim, Germany

[www.hs-pforzheim.de](http://www.hs-pforzheim.de)  
[io@hs-pforzheim.de](mailto:io@hs-pforzheim.de)

phone: +49 7231 28-5  
fax: +49 7231 28-6666

#hs\_pf\_international



Pforzheim University (Hochschule Pforzheim) was founded in 1877. With its faculties Design, Engineering and Business & Law Pforzheim University combines creativity with business education and technical precision. This combination makes the University an attractive science and research partner for the regional and national economy. With around 6,200 students, Pforzheim is one of the largest Universities of Applied Sciences in Baden-Wuerttemberg.

ERASMUS CODE: D PFORZHE01

#### SEMESTER DATES ([ACADEMIC CALENDAR](#))

WINTER SEMESTER	SUMMER SEMESTER
starts last week of September	starts the second week of March
Classes and exams end around the beginning of February	Classes and exams end mid of July
FAST TRACK: In case an exchange student will have to continue the study program at the home university in the beginning of January, students may get an extra examination before Christmas; in this case the exchange students may have to prove additional homework.	
The voluntary pre-semester course "German as a Foreign Language" starts about 4 weeks before the classes	
Exchange students should arrive about three days before the beginning of the program.	

DEADLINES	
NOMINATION OF EXCHANGE STUDENTS BY PARTNERS	
May 1	October 1
APPLICATION FORM SENT BY STUDENT	
May 15	October 15
Nominated students will receive an e-mail to apply and submit documents on our <i>Mobility Online</i> platform.	

The **Business School** offers an [International Study Program \(ISP\)](#) with various tracks for studying either one semester or two semesters in English (including Engineering & Management). The [International Master Exchange Program \(IMEP\)](#) offers a one semester track for graduate students.

All exchange students applying for the **School of Design** should send their application and all relevant materials directly to the School of Design: [exchange.design@hs-pforzheim.de](mailto:exchange.design@hs-pforzheim.de)

#### ADMISSION POLICY FOR EXCHANGE STUDENTS

Minimum length of the study abroad is one semester (15 weeks). Maximum length of the study abroad is one year. Students may combine the study abroad with an internship (normally 100 working days or 5 months). A total of 18 months is the maximum length a student may stay on exchange basis. Most of the students stay for one semester of studying and will add an internship in the second semester.

[https://www.hs-pforzheim.de/en/international/studying\\_in\\_pforzheim/exchange\\_students](https://www.hs-pforzheim.de/en/international/studying_in_pforzheim/exchange_students)

## ADMISSION REQUIREMENTS

Proof of adequate health insurance for the study abroad period, visa (related to the country of residence) and the payment of the Student Service Fee. Students from outside the EU should consider up to three months for getting a visa and should send the application material much earlier than the deadline.

## TUITION

None for exchange students from partner universities.

## FEES

116 Euro per semester is a student service fee by the *Deutsches Studierendenwerk*. It is a contribution to run cafeterias, student halls etc. and covers free access to the public transportation system of the city.

20 Euro for the student ID (access to the university, copy machines, public transport in Pforzheim etc.)

## LANGUAGE OF INSTRUCTION

English and/or German

## STUDY PROGRAMS IN ENGLISH AT A GLANCE

### LANGUAGE REQUIREMENTS

**ENGLISH:** min. B2 level. Min. TOEFL (IBT > 85; CBT > 235; ITP > 570) or any other official test like IELTS (min. 6.5), TOEIC, PTE, CPE etc.  
**GERMAN** (for certain Double Degree programs or if you choose courses in German): min. B2 level, TESTDAF (> 16 and min. 4 in all parts), DSH 2 Examination, Goethe Certificate C2, or TEIC Deutsch C1 Hochschule)

### GERMAN FOR INTERNATIONAL STUDENTS

The university offers free [German language courses](#) on various levels (A1 to C1) during the semester. Generally, an intensive pre-semester German course for beginners is offered approximately 4 weeks before the start of the lecture period (5 ECTS).

### ECTS-CREDITS

30 ECTS credits per semester are recommended. 24 ECTS credits are the minimum, 36 credits will be the maximum to take. Pforzheim University is a national and international accredited institution.

### GRADING SYSTEM

The German grading system ranges from 1.0 (excellent) to 4.0 (pass).

Marks are: 1.0; 1.3; 1.7 (excellent; very good); 2.0; 2.3; 2.7 (good); 3.0; 3.3 (satisfactory); 3.7; 4.0 (pass); 4.3; 4.7; 5.0 (fail)

### TRANSCRIPT OF RECORDS

A soft copy will be emailed to the student and the home university at the end of the semester. Hardcopy on demand.

### DIPLOMA SUPPLEMENT

Available for all students via the central university administration.

### INTERNSHIPS

Pforzheim University is located in [one of Europe's most industrialized and innovative regions](#) and therefore perfect to get some practical experience as well. As long as international students keep the legal status of a student, it is possible to get an internship and to combine it with the study abroad period. Our [career center](#) is happy to help you.

### HOUSING

Students are responsible for finding adequate housing by themselves. We recommend these [student residences](#). Rent is between 220 € and 400 €.

### COST OF LIVING

On average 800 € for students (depending on individual lifestyle)

### EXTRA CURRICULAR ACTIVITIES

We offer a Buddy Program (where we match international with local students) and field trips in cooperation with the student initiative [ESN](#).

After a successful application, the exchange student will receive a letter of acceptance via the application portal.