



AT SAP, YOU CAN IMPACT
THE WAY BUSINESS IS RUN

Employment Type
Limited Part Time

Job Location
Walldorf/St. Leon-Rot,
Baden-Wuerttemberg
Germany

Travel
0%

Contact Information
Ms. Doherty (Tel. +49 6227 7 48599)

Additional Information
Start as soon as possible.

Reference Code
DE-54693392-EN-11-002

PURPOSE AND OBJECTIVES

The EMEA Business Operations team supports SAP Sales Management in achieving SAP business and sales plans. The role is to support the Operations lead for two sales areas in EMEA in reporting, collecting and distributing sales related data / information and other sales operations related activities.

EXPECTATIONS AND TASKS

- Extracting, consolidation and reporting operational and management information
- Performing (complex) analysis and presenting results using tools such as Excel and PowerPoint
- Helping to automate repetitive tasks
- Supporting operational and administrative processes
- Preparing key meetings and follow-up
- Supporting Sales projects or initiatives

Benefits:

- Get insights into Sales Mgmt on EMEA and Market Unit level
- Extend own network into EMEA and Market Unit leadership teams
- Possibility to grow the responsibilities over the months (subjected to performance)
- Get familiar how SAP runs SAP SW in Sales (CRM, Sales Analytics on desktop and iPad, etc)

EDUCATION AND QUALIFICATIONS / SKILLS AND COMPETENCIES

- Preferred field(s) of study: Business Administration, Economics or Business Information Technology
- Advanced MS Excel skills, some programming experience, e.g. visual basic an advantage
- Excellent command of written and spoken English
- Flexibility, ability to analyse, structure and communicate
- Previous work experience preferable

Your set of application documents should contain a cover letter, a resume in table form, school leaving certificates, current university transcript of records, copies of any academic degrees already earned, and if available, references from former employers (including internships). Please describe as well your experience and skills in foreign languages and computer programs/programming languages.

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