

# Hochschule Pforzheim University

## MBA in International Management

### MBA THESIS - GENERAL REQUIREMENTS

#### 1) The thesis shall be completed in cooperation with:

- a) a company or
- b) a Pforzheim University Professor pursuant to his/her field of research

#### 2) Supervisor

- a) a Pforzheim University professor or
- b) a lecturer from industry, teaching a for-credit course (with exam) at Pforzheim University

#### 3) Co-Supervisor

A Pforzheim University professor

#### 4) Duration of Thesis

6 months from the date of official registration, even though the six-month period exceeds the duration of the student's thesis semester (4<sup>th</sup> semester)

#### 5) Official Registration

The thesis must be officially registered at the Prüfungsamt (examination office); forms (Anmeldung der Masterarbeit or Anmeldung der Diplomarbeit/Thesis) are available there and on the downloads page of the MBA website; all three copies must be filled in by the student and signed by:

- a) Student
- b) Supervisor
- c) Co-Supervisor
- d) Program Director

#### 6) Latest date for official registration at the Prüfungsamt:

Within three months of the start of the thesis semester (4<sup>th</sup> semester)

#### 7) Format / Size

- a) 2 hard-bound copies
  - b) Length as defined by the supervisor
  - c) Paper format: A4; line space: 1.5 lines; font size: 12 points
- Further format details are available as a hand-out from the library (available in German: Empfehlungen für das Anfertigen von wissenschaftlichen Arbeiten in den betriebswirtschaftlichen Studiengängen)

#### 8) Statutory Declaration / Eidesstattliche Erklärung

The thesis cannot be graded without the mandatory declaration (see next page)

**Statutory Declaration / Eidesstattliche Erklärung:**

I declare that I have developed and written the enclosed Master Thesis completely by myself and have not used sources or means without declaration in the text. Any thoughts from others or literal quotations are clearly marked. The Master Thesis was not used in the same or in a similar version to achieve an academic grade or will not be published elsewhere.

Last Name:

First Name:

Student Matrikel Number:

Location:

Date:

Signature: